



## Yew Chung International School – Secondary Scholarship Referee Evaluation Form

This is a supporting document for the YCIS Scholarship Application to help identify the strengths and weaknesses of our applicants. Referees should be able to judge the performance of applicants in relevant area of scholarship type, such as the applicant’s tutor, school principal, homeroom teacher and subject teacher. **(For internal applicants, please note that at least ONE of the two referees for each scholarship type should be an external referee who is not a current staff of YCIS)**

### A. Details of Applicant

Student Name: (English) \_\_\_\_\_ (Chinese) \_\_\_\_\_

Current School: \_\_\_\_\_ Current Year Level / Class: \_\_\_\_\_

Please indicate the scholarship type for evaluation: (ONE scholarship type for each form ONLY)

- |  |                                       |
|--|---------------------------------------|
| <input type="checkbox"/> Overall Achievement       | <input type="checkbox"/> Sports       |
| <input type="checkbox"/> Music and Performing Arts | <input type="checkbox"/> Others _____ |
| <input type="checkbox"/> Art and Design            |                                       |

### B. Notes for Referee

Thank you for your time in completing this referee evaluation form.

- The above student has applied for the YCIS Scholarship and indicated the scholarship type for your evaluation
- Please provide your details in **Section C** and comment on applicant’s performance in **Section D** accordingly
- All data collected from this evaluation form will remain confidential
- **Please return the completed Referee Evaluation Form or any Letters of Reference DIRECTLY to the School** by email to [scholarshipsec@hk.ycef.com](mailto:scholarshipsec@hk.ycef.com), or by post to:  
Scholarship and Awards Programme Office  
Yew Chung International School – Secondary  
3 To Fuk Road, Kowloon Tong, Kowloon, Hong Kong

Thanks again, for your support to the student’s scholarship application.

### C. Details of Referee

Referee Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Number of years that you have known the applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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### D. Referee Evaluation (Part I)

Name of Applicant: \_\_\_\_\_

Please evaluate the applicant by placing a tick in the appropriate boxes below. An evaluation of “outstanding” indicates an exceptional performance or potential when compared to the applicant’s peers.

Items	NOT OBSERVED	Below Average	50% -60% Average	61% - 80% Good	81% - 95% Excellent	96% - 100% Outstanding
Overall academic potential						
Ability to work with others						
Open-minded personality						
Concern for the community and others						
Creativity and originality						
Enthusiasm and participation						
Maturity and well-balanced						
Sense of responsibility						
Determination						
Leadership potential						
Diligence						
Self- discipline						
Respect and politeness to peers & adults						



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### D. Referee Evaluation (Part II)

1. Please comment on any particular achievements of the applicant in the last 2 years.

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2. Please give your brief personal assessment of the applicant's personality, potential, strengths and weaknesses.

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3. Please give specific reasons why you think the applicant would deserve the indicated scholarship type from YCIS.

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4. Please outline any reservations you may have about this applicant achieving the indicated scholarship type.

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5. Please provide any further comments if you see fit.

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(Please use extra sheet if necessary)

We encourage any additional information that may help the Scholarship Selection Panel in learning more about the applicant's suitability for the indicated scholarship type. **All information will remain confidential.**